

POST TITLE: Key Stage 2 Class Teacher

St. Ambrose Barlow Catholic Primary School is an Equal Opportunities Employer and requires its employees to carry out its policies concerning racial and sex equality and the rights of people with disabilities both in terms of equal opportunity for employment.

CRITERIA	ESSENTIAL	DESIRABLE
EXPERIENCE	Experience of successfully planning and teaching and assessing children in Key Stage1 and/or Key Stage 2 age range.	Experience of working with others in a team situation. Experience of leading a subject. Play a musical instrument.
QUALIFICATIONS	QTS and degree or equivalent as recognised by the DfE	Qualifications relevant to curriculum subjects CCRS or equivalent
SPECIAL KNOWLEDGE	Working knowledge of the New National Curriculum, including the changes to English and Maths programmes of study. Excellent ICT skills, including IWB skills. Ability to use Assessment results and target setting procedures to inform teaching and learning.	An understanding of issues relating to children who have Special Educational Needs. Recent profession development in SEND Knowledge of issues relating to children's independent learning/ thinking skills throughout the Primary Phase.
PERSONAL CIRCUMSTANCES & COMMITMENT	Understand the Christian Faith and a desire to uphold by example, word and action the Catholic ethos of the school. Legally entitled to work in the U.K. (Asylum and Immigration act 1996)	To demonstrate excellence and enjoyment through a range of personal interests. Willing to contribute to the school's after school provision. Willing to attend Sacramental preparation and Celebration Masses. A practising Catholic.
EQUAL OPPORTUNITIES	Candidates should indicate an acceptance of, and a commitment to, the principles of the Local Authority's/ St. Ambrose Barlow Governing Body's Equal Rights policies and practices as they relate to employment issues, including the provision of equality of access to educational opportunities to children regardless of race, gender or disability.	
DISPOSITION/ ADJUSTMENT/ ATTITUDE	Able to work as part of a team. Enthusiastic, energetic and positive. Motivated and able to demonstrate initiative. Able to attend meetings out of school as required. Willing to continue with personal professional development	To have a creative and flexible approach towards working.
PRACTICAL AND INTELLECTUAL SKILLS	An ability to follow school policy. Able to understand and carry out instructions. Able to keep accurate records. Good standard of written and spoken English. Ability to express oneself clearly.	Ability to use ICT for teaching and learning purposes, to a high standard. Good organisational skills Evidence of continuing professional / personal development.



St. Ambrose Barlow

Catholic Primary School

Headteacher: Mr J Clinton

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St. Ambrose Barlow Catholic Primary School, 841 Shirley Road, Hall Green, Birmingham, B28 9JJ

OUTLINE JOB DESCRIPTION FOR CLASS TEACHER

The post holder is required to carry out the duties of a schoolteacher as set out in the current Schoolteachers' Pay and Conditions Document, and particular duties as may be directed by the Headteacher.

The details set out below describe the main duties and responsibilities relating to the post. However, a document such as this does not permit every item to be specified in detail, nor does it direct the amount of time to be spent on carrying them out, and no part of it can be so construed.

SPECIFIC TEACHING RESPONSIBILITIES

Principal Duties:

- To uphold by example, word and action the Catholic ethos of the school.
- To teach within the Primary School age range.
- To enthusiastically promote our positive vision for the School.
- Meet the expected level within the Teacher's Standards.
- To work within the curriculum and organisational policies of the school.
- To create and maintain an excellent, positive learning environment.
- To work with and manage classroom support staff as part of a team.
- To carry out recording and monitoring of pupils' achievements, and the maintenance of records.
- To carry out risk assessments with ancillary staff as appropriate to specific activities.
- To show a positive response to change and an enthusiasm to take initiative.
- To take an active enthusiastic attitude to Performance Management and be accountable to cohort targets.

Additional Responsibilities:

- To further develop the aims of the school by following the School Curriculum Plan with appropriate differentiation to meet the needs of the children in your class.
- To liaise with parents and pass on to them relevant information concerning their children.
- To manage and monitor the homework policy for your class.
- To attend Staff meetings and Parent consultation evenings.
- To be committed to organising and taking pupils on educational visits.

Curriculum:

To take responsibility developing a curriculum subject in school, working in co-operation with colleagues as a member of a Curriculum team.

This will involve:

- Taking responsibility for the co-ordination of a curriculum subject in accordance with the Teacher's Standards for Subject Leaders.
- A willingness to develop your own understanding of the subject you are coordinating.
- Acting in an advisory capacity to your colleagues.
- Monitoring and evaluating the delivery of your subject area.
- Taking responsibility for the curriculum resources.
- The writing, implementation and monitoring of a development plan in co-operation with the Head teacher.
- Taking responsibility for the management of the delegated financial budget for your curriculum area.

With **St. Ambrose Barlow** as our guide and **Jesus** at our side,
we are all **learning to live, love and work together.**

- Attending appropriate INSET and awareness of both local and national initiatives in the curriculum area.
The specific responsibilities will be reviewed annually and may be altered, with your agreement to meet the challenging needs of the school.

PERSONNEL SPECIFICATION

This Personnel Specification describes the job requirements on which the short-listing and selection decisions will be based. To be selected for appointment you must be able to show that you meet all the 'essential' requirements for the post. The very best candidates are likely to meet some or all of the 'desirable' criteria. To ensure that the short-listing panel can make a proper assessment of your suitability for the post, please ensure that your application shows how you meet the requirements for the post.

REFERENCES AND POLICE CHECKS

All offers of appointment will be subject to receipt of satisfactory references. St. Ambrose Barlow School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for all successful applicants.

EQUAL RIGHTS

St. Ambrose Barlow Governing Body is an Equal Rights employer and requires its employees to carry out its policies concerning racial and sex equality and the rights of people both in terms of Equal Opportunity for employment.